

TPMA BOARD MEETING
April 5, 2005
Montgomery Bell State Park
Burns Tennessee

Present: Richard Stokes, Kaye Palmer, William Brown, Casta Brice, Judith Looney, Rita Brown, Joe Shaw, Peter Voss, Jim Henderson and Pearl Gibson

Meeting was called to order by President Casta Brice.

A motion was made by Rita Brown and seconded by Peter Voss to approve the amended minutes. The motion was carried.

Financial Report

Rita presented the second quarter financial report with the following:

Third Quarter Receipts:	\$14,665.00	YTD	\$14,665.00
Third Quarter Disbursements	\$ 4,817.77	YTD	\$ 4,817.77
Third Quarter Balance	\$15,608.32	YTD	\$ 18,647.71
CD Quarterly Balance	\$17,243.50	YTD	\$17,243.50
Third Quarter Balance	\$25,455.55	YTD	\$15,608.32
Total Assets	\$32,851.82	YTD	\$35,891.21

*CD Balance was not available and report depicts 2nd quarter balance.

There was a discussion of the organization's tax status in relationship to the bank balance. Kaye Palmer was concerned about listing our tax-exempt status with the balance being over \$25,000. Rita felt that since the conference disbursements were not final, the organization would be fine. She will however, research and inform the body by the next meeting. Casta suggested that we monitor the receipts. A motion was by Peter Voss and seconded by William Brown to accept the financial report. The motion carried.

Membership Report

Richard Stokes reported that are 107 current members and he expects at least 3-4 additional new members to enroll during the conference. He also asked if the vendors would be allowed to become members, because their fee included membership. It was decided that they would be associated members, which would not conflict with by-laws.

Conference Committee Report

Everything was going well with the exception of a few glitches, such as the reservation room block, and possibly rain on the night of the BBQ. However they will be resolved as needed. There are 12 exhibitors, with two sharing one table at a reduced fee. Kaye reported that "Big Joe on the Go" will not be present, but Heather Orne will replace him.

Blue Cross Blue Shield donated the pedometers for the conference. The conference attendee who walks the longest distance during the conference will win the money jar.

Rita reminded the board that TPMA was to pay Richard's registration fee for the conference. The July minutes reflected this information. Rita will reimburse him.

Jim Henderson reported that there are 11 participants in the Golf Tournament. Jim made a motion to name the tournament in honor of Jim Dillard. William Brown seconded the motion. The motion carried.

Jim moved to offer Mrs. Dillard a lifetime complimentary tournament entry fee. The motion failed due to a lack of a second. Pearl Gibson moved to offer complimentary tournament entry fee to Mrs. Dillard whenever she attends the conference. Judith Looney seconded the motion. The motion carried.

Special Awards

Casta reported that there were 14 special awards, but only 7 of the persons will be attending the conference. She also reported that there were two nominees for the Personal Achievement Award. Margaret Riding was the recipient of that award. It will be awarded on Thursday at the luncheon.

Southern Regional Up-date 2006

William Brown reported that the next year's host Chapter historically sponsors a reception that officially invites the Southern Region participants to the next year's meeting. The Tennessee reception is to be held on April 25, 2006 and is being sponsored by Fiserv Health, Tennessee. A banner will be made for the sponsor and will be used for the North Carolina (Charlotte) conference and the Tennessee (Chattanooga) Conference. The draft budget was submitted.

Joe Shaw reported on the Ditty Bags. The following will be included: Moon Pies, Chattanooga Guides, casters, mouse pads, and other items will be added as they are confirmed. Rita Brown suggested that the Gold Bond Company be contacted. Richard inquired about the uniforms for the staffers. After lengthy discussion, Judith Looney made a motion to purchase shirts for the conference for the staffers. Rita Brown seconded the motion. The motion carried.

Scholarships

There were five applications for the scholarships. There were two recipients selected, both receiving \$300.00 each. Jim Henderson made a motion to accept the recommendation from the committee to award the scholarships to Stephanie J. Ladd and Antonia Scipio. Peter Voss seconded the motion. The motion carried. Jim also suggested that the scholarship process be conducted earlier so that the monies could use to attend the conference in the future.

Chapter Goals/Accomplishments

Market Survey

George Dalton's committee developed the market survey and William Brown will research the continuation of developing the survey results for future usage.

Training

Williams suggested the following:

- Open Records/Documents seminar
- Increase meeting times to 3-4 hour blocks (TWTh)
- Training for Administrative personnel
- Some training be conducted before, during and after conferences

Net-working

Joe Shaw discussed the web-site development and the contracting a person to provide the service. This service includes a newsletter and additional information presented by the Executive Director.

Nominating Committee

Kay Palmer presented the slate for new officers and Board Members:

President	William Brown
President Elect	Pearl Gibson
VP Membership	George Dalton
Secretary	Jim Henderson
Treasurer	Peter Voss
Board Members	Joe Shaw – East Tennessee Marilyn Tidwell - Middle Tennessee Melissa Berry – East Tennessee Vickie Burton – West Tennessee
Past President	Casta Brice
Ex-Officio	Gary Hall, IPMA-SR President Elect Richard Stokes, Executive Director

New Business

IPMA-HR is offering an Audio conference program at a cost of \$99.99 per site. If you are interested please contact The Regional Coordinators for availability.

Audit Committee

The Audit committee will consist of the following:

Treasurer Elect	Peter Voss
General Member	Jim Henderson
President Elect	William Brown
Past Treasurer	Rita Brown
Book keeper	Nelle Greulich

A motion was made by Judith Looney and seconded by Joe Shaw to accept the recommendation of the committees. The motion carried. A suggestion was made to review the use of credit cards by the organization for the 2006 Conference.

Executive Up-Date

IPMA-HR issues and concerns, activities:

- Richard attended a meeting in California and Washington D.C
- Implement a Unified Membership
- Development of Leadership Program to identify training of leaders
- Establish new training program curriculum, first steps to competency models
- Chapter relationship development (IPMA Chapters)
- Re-organization due to financial challenges

William Brown thanked Casta for the professional leadership for the past year and suggested that a letter be sent to her employer denoting the great work.

Meeting was adjourned.

Respectfully submitted
Pearl Gibson, Secretary