

TENNESSEE PERSONNEL MANAGEMENT ASSOCIATION

MINUTES

Meeting of the Board of Directors

April 10, 2007

The Board of Directors of the Tennessee Personnel Management Association (TPMA) met in Memphis, Tennessee on April 10, 2007, with the following persons present:

Pearl Gibson, President
Vickie Burton, President-Elect
Melissa Berry, Board Member
Sherry Carpenter, Board Member
Gary Hall, Board Member
Steve Adams, Board Member
William Brown, Board Member (available for part of the meeting by teleconference)
Richard Stokes, Executive Director
Bonnie Curran, Guest

TPMA President Pearl Gibson called the meeting to order at 7:00 PM, and the following actions were taken:

Minutes

Sherry Carpenter made a motion to accept the minutes of the previous board meeting which had been submitted by Joe Shaw. Melissa Berry seconded the motion and the minutes were unanimously approved by the board.

Financial Report

Melissa Berry presented a financial report to the board. The TPMA checking account currently has a balance of \$14,863.53, and the certificate of deposit has a balance of \$10,996.86. The total TPMA assets are now \$25,860.39. Melissa stated that there appears to be enough money to cover conference costs and to move forward into the next year. Vickie Burton made a motion to accept the financial report, Sherry Carpenter seconded it, and the financial report was unanimously approved by the board.

Membership

Richard Stokes reported that there are currently 109 TPMA members, which is an increase from the last meeting. Melissa Berry made a motion to accept the membership report. The motion was seconded by Vickie Burton and unanimously approved by the board.

Annual Conference

Richard Stokes gave an update on plans for the annual state conference. As of meeting time, \$19,340.00 had been received and more funds were expected to come in. There were 52 full-

conference registrants, and 19 partial-conference registrants, making a total of 71 conference registrants. Richard reported that the program was set, notebooks prepared, and gift baskets were ready for the speakers. There were 13 exhibitors, 18 company representatives, and several sponsors. Pearl Gibson expressed appreciation to all of those who had helped to get ready for the conference. Vickie Burton made a motion to accept the conference report. The motion was seconded by Melissa Berry and was unanimously approved by the board.

MTAS Update

Richard Stokes introduced Bonnie Curran, who was in her first week as a new MTAS employee, and who was in attendance at the board meeting. There was some discussion of the fact that a contract was not worked out with MTAS for the upcoming conference. MTAS will be kept in mind, however, for future conferences.

TPMA Scholarships

Melissa Berry announced that Vickie Burton had applied for and was recommended to receive a scholarship from TPMA of \$500.

TPMA Achievement Award

Richard Stokes reported that no applications were received this year for a TPMA Achievement Award.

Professional Development

Vickie Burton reported that a survey had been distributed to elicit ideas for the upcoming regional training meetings. Richard Stokes listed a number of suggestions that had been made for topics. After some discussion, Sherry Carpenter made a motion to have as a training topic: controlling health care costs and communicating with employees regarding health care. Melissa Berry seconded the motion and this was unanimously approved by the board.

Regional Meetings

Vickie Burton stated that the following regional meetings were recommended:

July 19 and 20 – West Tennessee
October 18 and 19 – East Tennessee
January 17 and 18 – Middle Tennessee

In each location, the board meeting would be on Thursday evening and the membership meeting would be on Friday.

Steve Adams made a motion to adopt the regional meeting schedule as presented and to begin using the new training topic at the July training session. Melissa Berry seconded the motion and it was unanimously approved by the board.

Audit Committee

Melissa Berry made a motion to adopt a two-tiered membership fee schedule:

IPMA members would have an annual membership fee of \$35.

Non-IMPA members would have an annual membership fee of \$60.

The new membership fees would go into effect on January 1, 2008.

Vickie Burton seconded the motion, and it was unanimously approved by the board.

Executive Director's Report

Richard Stokes discussed the last meeting of the IPMA Executive Council. He announced the following upcoming meetings:

IPMA Southern Region Conference will be in Galveston Beach, Texas during May 15-18, 2007.

IPMA International Conference will be in Chicago, Illinois during September 29-October 3, 2007.

IPMA Leadership Conference will be in Anaheim, California in August, 2007.

Additionally, Richard made a motion to extend a lifetime TPMA membership to Margaret Riding, Larry Hilburn, and Rodney Eubanks. It was seconded by Melissa Berry, and approved by the board.

Nominating Committee

William Brown reported that the nominating committee was recommending the following slate of officers and board members for the upcoming year to begin on July 1, 2007:

President – Vickie Burton

President-Elect – Steve Adams

Vice-President – Sherry Carpenter

Secretary – Lynn Henning

Treasurer – Melissa Berry

Other voting members:

Janet Curry (East Tennessee)

Alan Jones (East Tennessee)

Martha Justice (Middle Tennessee)

Cindy Donaldson (West Tennessee)

Ex officio members:

Pearl Gibson, Immediate Past President

Gary Hall, IPMA-Southern Region President

Richard Stokes – TPMA Executive Director

Steve Adams made a motion to recommend the slate of officers and board members for election at the annual business meeting. Sherry Carpenter seconded the motion, and it was unanimously approved by the board.

By-laws Committee

William Brown reported that some changes in the by-laws were under consideration, but would not be ready for discussion until a later date.

There being no further business, the meeting was adjourned.

Minutes submitted by Steve Adams