

**Tennessee Personnel Management Association  
Board of Directors' Meeting  
Hilton Inn – Memphis, TN  
July 19, 2012**

Present were: Ruth Akers; Casta Brice; Lynn Henning; Rebecca Hunter; Richard Stokes; Celeste Taylor; Paula Taylor; Peter Voss and Mike Worsham. Also present was Trish Pulley.

President Casta Brice called the meeting to order at 8:35 p.m. and welcomed the newest Board member – Ruth Akers. Trish Pulley was also welcomed. Casta thanked Peter Voss for coordinating the arrangements for the Board and the Membership meetings.

Peter then welcomed all to the hotel and to the city. He complimented Trish Pulley on the training class on the first of the Three Pillars for West Tennessee members.

The **minutes of the April 10, 2012 Board Meeting** were approved on motion by Celeste Taylor and seconded by Peter Voss.

The **minutes of the Conference Call of May 11, 2012** were approved on motion by Peter Voss and seconded by Celeste Taylor.

The **financial report for FY 2012** was given by Paula Taylor. We have \$21,538.07 in checking and certificates of deposit in the amounts of \$5011.92 and \$7505.41, for a total balance of \$34,055.40. This report was received on motion by Rebecca Hunter and seconded by Mike Worsham.

The **membership report** was given by Richard Stokes. Our present membership is 144 – 5 of which are Lifetime Members; 54 Chapter affiliates; 85 are IPMA-HR members also. There are 6 TPMA members who have not renewed their memberships at this time. This report was received on motion by Lynn Henning and seconded by Rebecca Hunter.

**Old Business**

The **TPMA 2012 Conference Final Report** was made by Richard Stokes. Fifty-two received certificates on the Three Pillars Training. There were 72 members at the annual meeting; vendors, guests and sponsors made a total of 115 registered. Forty-five percent of attendees responded to the survey and said that overall, it was a good conference with good sessions. The income was \$29,100 with expenses of \$19,389.17 yielding a net income of \$9710.83.

The **Three Pillars HR Certificate Program report** was made by Richard Stokes. So far, 101 have completed the training. Eighteen members, including two from Chattanooga registered for the training today.

The City of Memphis has asked for the remainder of Three Pillars Training to be presented in West Tennessee prior to the next annual conference. TAMCAR has also inquired about having this training at the Recorder's Spring Conference.

The **Three Pillars HR Certificate Program for State employees** as reported by Rebecca Hunter- 39 have completed Pillar One; 41 have completed Pillar Two; 43 have completed Pillar Three and forty-five are registered for the September training.

**IPMA-HR Update was presented by Richard Stokes –**

- 1) IPMA-HR has a new online class of Compensation & Classification;

- 2) Richard serves on the legislative Committee. There are a number of issues that IPMA-HR has addressed that we need to watch
  - a. EEOC issued guidelines on criminal background checks
  - b. Healthcare Reform
  - c. A number of bills are on the table now, however, it is doubtful that they will pass since this is an election year - American Job Act of 2011; Healthy Family Act; Pension Reform; New GASB Rules; E-Verify and Social Networking Bill.
- 3) He also chairs the Technology Taskforce – there are only 7 chapters that do not have websites;
- 4) Richard reported that he nominated our chapter for the IPMA-HR Chapter of the Year award. The award will be presented at the International Conference;
- 5) IPMA-HR's exemption for Executive Level Certification will be discontinued January 1, 2013;
- 6) IPMA has extended the 'early-bird' registration for this year's conference until July 31, 2012;
- 7) The Executive Council of IPMA is seeking nominations for three vacancies. The deadline for submission of names is July 27, 2012;
- 8) Richard will be an instructor for the pre-conference certificate training for IPMA this year.

**Audit Committee Report** – Casta reported that the Audit Committee met in Knoxville on June 22, 2012. It was recommended that the registration fee for next year's certificate training be increased from \$60.00 to \$75.00.

#### **New Business**

Paula Taylor presented the attached **proposed budget for FY 2013** with amendments to be made to include the Three Pillars Certificate Training. The budget was approved on motion by Peter Voss, seconded by Celesta Taylor.

**IPMA-HR International Conference 2012 update** was given by Richard Stokes. He is serving on the program committee this year. The Host Committee will meet on July 25, 2012. We are still planning to staff a welcome table at the airport and at the hotel. He will also try to get a welcome marquee at the airport. Also, the committee may be able to organize a spouse's program.

**TPMA 2013 Conference to be held in Memphis – April 8 - 12, 2013** – Celeste noted that we will have an announcement during lunch at the Membership Meeting to solicit conference support from Memphis.

Casta Brice and Celeste Taylor will attend the **IPMA-HR Leadership Conference** to be held in Chicago, August 10-12, 2012.

President Brice made the following appointments for **Regional Coordinators**:

**East** – Paula Taylor and Ruth Akers, next meeting to be held October 25 – 26, 2012 with Pillar two; **West** – Peter Voss, next meeting in July 2013 and **Middle** – Rebecca Hunter and her staff, the meeting to be held January 24 – 25, 2013 with the Three Pillar Certificate Training.

#### **Executive Director's Report –**

Richard noted that some Board Members have met online using Skype. It was by common consent that TPMA will have Skype installed on Richard's computer. The annual fee is \$60.00.

It was also the consensus of the Board that Richard will use online postage printing from his computer for stamp purchases for TPMA.

Richard noted that he is using templates with 123-Signup for meetings.

### **Additional New Business/Open Discussion**

Casta noted that we will continue to market the Three Pillars Certificate Training at conferences and regional meetings. She also stated that it would be good if we could have the yearly schedule printed on cards that each member would have accessible for planning purposes.

### **Announcements:**

Ruth commented on how pleased she was with her first Board Meeting.

There were approximately 125 in attendance at the joint Central & Southern Regions' Conference this year. They plan to hold next year's conference jointly in New Orleans.

The Memphis District EEOC will hold its meeting at the Veranda Hotel in Mississippi.

Diana Sweet of Knox County Government was involved in a serious accident.

The membership meeting will be held in the Tennessee Grand Ballroom beginning at 9:30 a.m.

There being no further business, the meeting adjourned at 10:15 p.m.

Respectfully Submitted,

*Lynn B. Henning*

Lynn B. Henning  
Secretary

Casta Brice  
President